



Employment Application 2012
Borough of Spring Lake Beach Department
Post Office Box 124
Spring Lake, NJ 07762

Date: _____

Applicant Information (Complete all areas):

Name (Last, First, Middle): _____

Address: _____

City/Town _____ State _____ Zip _____

Phone (Home) _____ (Cell) _____

(Work) _____ Social Security # _____ - _____ - _____

Email Address: _____

Position applied for: _____

Have you ever applied to the Borough before: Yes No If yes, give date: _____

Have you ever been employed by the Borough: Yes No If yes, give date: _____

Position(s): _____

Are you available to work Full Time Part Time Shift Work Temporary

If Seasonal employment, date you can start: _____ Season End Date: _____

Are you currently employed: Yes No May we contact you at work Yes No

May we contact current employer? Yes No

Are you currently on layoff status and subject to recall: Yes No

Do you possess a current driver's license? Yes No Is it a CDL License? Yes No

Please list any endorsements: _____

If you are under eighteen years of age, can you provide proof of eligibility to work: Yes No

Are you legally eligible to work in the United States of America: Yes No

Pursuant to Federal Law, proof of US Citizenship or immigration status will be required if you are hired.

Have you ever plead guilty or been found guilty of a crime; disorderly persons offense; or a municipal ordinance involving moral turpitude? Yes No

Employment is conditional upon the results of the criminal background check. An answer of "Yes" may disqualify you from employment depending upon the circumstances involved. If "Yes", please explain below.

Employment History: This section must be completed even if you attach a resume. List your last four employers, major assignments within the same employer. Begin with the most recent. Include any military service. Explain any gaps in employment in the space on this form marked comments.

Employer:	Date Started:	Work Performed/Responsibilities:
Address:	Date Left:	
	Starting Salary:	
Job Title:	Final Salary:	
Reason for Leaving:		
Supervisor's name & phone number:		
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:	Date Started:	Work Performed/Responsibilities:
Address:	Date Left:	
	Starting Salary:	
Job Title:	Final Salary:	
Reason for Leaving:		
Supervisor's name & phone number:		
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:	Date Started:	Work Performed/Responsibilities:
Address:	Date Left:	
	Starting Salary:	
Job Title:	Final Salary:	
Reason for Leaving:		
Supervisor's name & phone number:		
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer:	Date Started:	Work Performed/Responsibilities:
Address:	Date Left:	
	Starting Salary:	
Job Title:	Final Salary:	
Reason for Leaving:		
Supervisor's name & phone number:		
May we contact for a reference? <input type="checkbox"/> Yes <input type="checkbox"/> No		

The Borough of Spring Lake is an Equal Opportunity Employer M/F

Education: Provide information on your formal schooling and education. Include elementary, secondary, and post-secondary education, if any. Include any formal vocational or professional education. For high school and post-secondary education, indicate any major or specialty, such as academic business or trade.

School	Years Completed (Circle)	Graduated (Circle)	Major Field
Elementary	5 6 7 8	Yes No	N/A
High	1 2 3 4	Yes No	
College	1 2 3 4	Yes No	
Other	1 2 3 4	Yes No	

Languages: List any foreign languages you know and indicate your level of proficiency.

Language	Speak Some	Speak Fluently	Read	Write

Seasonal beach applicants need to submit current certifications such as CPR, AED, First Aid and LGT, when required. Please attach a copy of the front and back of the cards and submit with this application.

Special Skills & Experience: State any special skills, experience, training, licenses, certifications or other factors that make you especially qualified for the position for which you are applying.

Comments & Additional Information:

References: Provide the names, addresses and phone numbers of three people whom we may contact as a reference. They should **not** be relatives or former supervisors.

Name & Address	Phone Number	Years Known

